



西雅圖播道會華恩堂

Northern Seattle Grace Church
22727 Highway 99, Suite 201,
Edmonds, WA 98026

POLICIES ON THE RENTAL OF FACILITIES

Rental Procedures:

1. Read the "Policy and General Guidelines for Use of Church Facilities and Property".
2. Use Agreement Form: All rental request must be submitted to Northern Seattle Grace Church.
3. Confirmation: Either a written confirmation or rejection of the Use Agreement will be sent to Applicant.

User Agreement Form

Renter / Organization: _____

Address: _____

City: _____ State: _____ Zip: _____

Home #: _____ - _____ - _____ Cell #: _____ - _____ - _____ Work #: _____ - _____ - _____

Email: _____

Requested Venue: _____

Date of Event: _____

Start Time of Event: _____ End Time of Event: _____

Type of Activity: _____

Number Attending: _____ Type of Food/Beverage:

Name of Licensed caterer: _____

Phone #: _____ - _____ - _____

Note:

- Licensed Caterer must contact Northern Seattle Grace Church at least one week prior to event at 206-226-4777 or send email to seattlechinesegrace@gmail.com.

- Renter shall be required to provide Northern Seattle Grace Church with a certificate of liability insurance coverage listing Northern Seattle Grace Church as additional insured as specified in the Indemnity Agreement.
- Renter Agrees to sign the Northern Seattle Grace Church Mutual Indemnification Form.

I have read and agree to abide the Rental Policies of Northern Seattle Grace Church and follow all applicable state and local laws and ordinances during the rental term.

X

Renter Signature (name above)

Date